

SAHID NARAYAN POKHAREL RAMAPUR CAMPUS

SAINAMAINA, RUPANDEHI

COMPREHENSIVE ACADEMIC CALENDAR-2076/077

	S.N	Activities	Date	Programs-Year	Responsible Body
Srawan-2076	1.	Preparation and publication of Academic Calendar	3 rd		RPC
	2.	Staff Meeting (Targeted to new admission)	4 th		All teaching & non-teaching staff
	3.	Teaching load division	5 th	BBS & B Ed First, Second, Third & Fourth	All departments and Faculty Members
	4.	Course Orientation	5 th	BBS & B Ed Fourth	
	5.	Commencement of Class	6 th		
	6.	Admission	6 th -17 th		
	7.	Preparation of subject wise annual plan and teaching plan	6 th -10 th		All departments and Faculty Members
	8.	Remedial classes	12 th -31 st	BBS & B Ed First	
	9.	Meeting of Departments	24 th		All departments and Faculty Members
	10.	Final Examination	As per TU Schedule	BBS, B Ed Second	
	11.	Class Closing	31 st	BBS & B Ed First	
Bhadra-2076	1.	Entrance form distribution	1 st -31 st	BBS & B Ed First	Examination Committee
	2.	Course Orientation	1 st	BBS & B Ed Third	
	3.	Commencement of Class	2 nd		
	4.	Admission	2 nd -8 th		
	5.	Awareness Program on Good Health Behaviour	5 th	All Students	Department of Health
	6.	Teaching Load Division	5 th	M.Ed. Second Sem.	Dept. of Nepali & Health
	7.	Final Examination	As per TU Schedule	BBS, B Ed First	
	8.	Teej Milan Program	13 th	Entire Campus Family	ECAC
	9.	Meeting of Departments	24 th		All departments and Faculty Members
	10.	Research Tour (visiting domestic campuses and universities)	27 th		RPC Members

Ashwin-2076	1.	Entrance Examination	2 nd	BBS, B Ed First	Examination Committee
	2.	Entrance Examination Result	5 th		
	3.	Admission	6 th -17 th	BBS, B Ed First	Administration & Account Section
	4.	Course Orientation	9 th	BBS, B Ed First	
	5.	Speech Competition	10 th	All students	ECAC
	6.	Commencement of Class	12 th	BBS, B Ed First	
	7.	Meeting of Departments	13 th		All departments and Faculty Members
	8.	Extending Greetings Program	17 th		All teaching & non-teaching staff
Kartik-2076	1.	Course Orientation	17 th	BBS, B Ed Second & M.Ed. Second Sem.	
	2.	Admission	17 th -29 th		
	3.	Commencement of Class	18 th		
	4.	Result Analysis of Final Exam (Department wise)	22 nd	B Ed Fourth	Concerned Departments
	5.	Staff Meeting (Targeted to First Internal Exam)	24 th		All teaching & non-teaching staff
	6.	Welcome Program	29 th	BBS & B Ed First	ECAC
Mangsir-2076	1.	Revision classes	1 st -3 rd	BBS & B Ed Third &Fourth	
	2.	First Internal Exam	4 th -10 th	BBS & B Ed Third &Fourth	Examination Committee
	3.	Leadership Training	11 th	BBS Students	Dept. of Management
	4.	Educational Tour	13 th	BBS & B Ed Third &Fourth	ECAC
	5.	Writing Proposals to UGC for Teachers Training	21 st		Department of English
	6.	Interaction Program on World Human Rights Day	24 th	All Students	Department of HPE & Maths
	7.	Result Publication	26 th	BBS & B Ed Third &Fourth	Examination Committee
	8.	Result Analysis (Department wise)	26 th		All Departments
	9.	Remedial Classes for slow learners (For one week)	From 27 th	BBS & B Ed Third &Fourth	
	10.	Thesis Writing Orientation Program	27 th	M ED (Health & Nepali)	RPC
	11.	Report Writing Orientation Program	28 th	BBS Fourth	DRPC, Management
	12.	Publication of Annual Progress Report	29 th		RPC
	13.	Result Analysis of Final Exam (Department wise)	29 th	BBS Fourth	Department of Management

Poush-2076	1.	Publishing notice for Scholarship / Freeship	1 st	All Students	Campus Administration
	2.	Staff Meeting (Targeted to Internal Examination)	4 th		All teaching & non-teaching staff
	3.	Interaction program with Entrepreneurs	5 th	BBS Fourth	ECAC & Dept. of Management
	4.	Dental Check up Camp(Facilitated by a hospital)	7 th	All Students	Dept. of HPE & Maths
	5.	Banking and Financial Training	8 th	BBS Students	Dept. of Management
	6.	Result Analysis of Final Exam	11 th	B Ed Third	Concerned Departments
	7.	First Internal Examination	13 th -18 th	BBS , B Ed First & Second and M.Ed. Second Sem.	Examination Committee
	8.	Orientation for Community Survey (HPE Students)	20 th	B Ed Fourth	Dept. of HPE & Maths
	9.	Industrial Tour	21 st	BBS Fourth	Dept. of Management
Magh-2076	1.	Entrepreneurship Development Program	11 th	BBS Students	Dept. of Management
	2.	Poem Writing Competition	10 th	All Students	Dept. of Nepali
	3.	Result Publication of First Internal Examination	12 th	BBS , B Ed First & Second	Examination Committee
	4.	Result Analysis of First Internal Examination	12 th		Concerned Departments
	5.	Remedial Classes for Slow Learners (for one week)	13 th		Concerned subject teachers
	6.	Pratibha Saptah	12 th -17 th	All Students	ECAC
	7.	Research Report Writing Orientation Program	18 th	B Ed Fourth (English, HPE and Nepali)	DRPC (English, HPE & Nepali)
	8.	Publication of Scholarship/ Freeship Decision	19 th		Campus Administration
	9.	Entrance Examination	As per TU Schedule	M.Ed. First Semester	Examination Committee
	10.	Result Analysis of Final Examination	22 nd	BBS Third	Dept. of Management
	11.	Training on Writing Skill	24 th	All Students	Dept. of English
	12.	Admission	26 th	M.Ed. First Semester	Campus Administration
	13.	Training on Behavioral Writing	29 th	B Ed Fourth	Dept. of Nepali

Falgun, 2076	1.	Spelling Contest	2 nd	All Students	Dept. of English
	2.	Career Counseling	4 th	BBS Students	Dept. of Management
	3.	Examination Oriented Writing Skill Training	8 th	BBS & B.Ed. Students	Examination Committee
	4.	Interaction Program with SCI & SCCI for Research Work	11 th	Interested Students	RPC
	5.	Term Paper writing & Second Internal Examination	11 th - 16 th	M.Ed. Second Sem.	Dept. of Nepali & Examination Committee
	6.	Course Orientation	14 th	M.Ed. First Semester	Dept. of Nepali & Health
	7.	Commencement of Classes	14 th	M.Ed. First Semester	
	8.	Training on Gajal Writing & Public Speaking	16 th	Interested Students	Dept. of Nepali
	9.	Peer Teaching for 15 days	20 th	B.Ed. Fourth	
	10.	Training on Essay Writing	23 rd	Interested Students	Dept. of Nepali
	11.	Meeting of Departments	24 th		All Departments and Faculty Members
	12.	Result Analysis of Final Examination	27 th	BBS Third	Dept. of Management
Chaitra, 2076	1.	Publication Process Commencement of SNPRC Journal-III	2 nd		RPC
	2.	Training on Research Methodology (For Faculties of Dept. of Nepali)	2 nd		DRPC, Nepali
	3.	Second Internal Examination	2 nd – 6 th	BBS, B Ed Fourth	Examination Committee
	4.	Farewell Program	7 th		ECAC
	5.	Micro Teaching for 15 days	9 th	B Ed Fourth	
	6.	Result Publication	14 th	BBS, B Ed Fourth	Examination Committee
	7.	Result Publication & Analysis of Second Internal Examination	14 th		Concerned Departments
	8.	Remedial Classes for Slow Learners(One Week)	15 th	BBS, B Ed Fourth	Concerned Faculties
	9.	Result Analysis of Final Examination	16 th	BBS & B.Ed. Second	Concerned Departments
	10.	Training on Academic Writing (For Faculties)	22 nd		Dept. of Management
	11.	Visiting Lecturer(Management)	23 rd	B.BS. Students	Dept. of Management
	12.	Classes Closing	24 th	BBS & B. Ed. Fourth	

	13.	Calendar Publication	23 rd		RPC
	14.	Second Internal Examination	23 rd -27 th	BBS, B Ed Third	Examination Committee
	15.	Practical Examination(Internal& External) of Research Methodology	28 th	B Ed Fourth English, HPE & Nepali	Concerned Departments
	16.	Meditation Program	29 th	Interested Students	Dept. of Management
Baishakh , 2077	1.	Mini Research by Faculties Process Commencement	2 nd		RPC
	2.	First Internal Examination	2 nd - 6 th	M.Ed. First Semester	Dept. of Nepali & Examination Committee
	3.	Result Publication & Analysis of Second Internal Examination	5 th	BBS & B. Ed. Third	Concerned Departments
	4.	Remedial Classes for Slow Learners (for one week)	7 th	BBS & B. Ed. Third	Faculties of Concerned Depts
	5.	Interaction with Entrepreneurs	12 th	BBS Students	ECAC & Dept. of Management
	6.	Result Analysis of First Internal Examination	12 th	M.Ed. First Semester	Concerned Department
	7.	Result Analysis of Final Examination	12 th	BBS & B.Ed. First	Concerned Department
	8.	Classes Closing	15 th	BBS & B. Ed. Third	
	9.	Educational Tour	18 th	Interested Students	ECAC
	10.	English Teachers' Refresher Training (From in and out the campus)	19 th - 21 st		Dept. of English
	11.	Visiting Lecturer(English)	22 nd	B.Ed. Students	
	12.	Practice Teaching for 15 days	23 rd	B Ed Fourth	
	13.	Blood Donation Program	23 rd		ECAC
	14.	Training on VAT & Tax (For Faculties from in & out of campus)	26 th - 29 th		Dept. of Management
Jestha -2077	1.	Publication of Campus Magazine/ Bulletin	4 th		RPC
	2.	Admission	5 th -12 th	M. Ed. Third Semester	Campus Administration
	3.	Course Orientation	12 th		Dept. of Nepali
	4.	Commencement of Classes	12 th		
	5.	Environment Sanitation (Awareness in the Community)	14 th		ECAC
	6.	Poem Writing Competition	15 th		ECAC

Ashar -2077	7.	Research Proposal Writing Training	16 th -18 th		RPC
	8.	Result Analysis of Final Examination	20 th	BBS & B Ed. First	Concerned Depts.
	9.	Second Term Paper Writing	25 th	M.Ed. First Semester	Dept. of Nepali
	10.	Visiting Lecturer (Health)	27 th	BEd First & Second	Dept. of HPE
	11.	Awareness Program Against Tobacco use	28 th		Dept. of HPE & Maths
	1.	Plantation Program	2 nd		ECAC
	2.	Second Internal Examination	1 st – 6 th	BBS & B Ed., First & Second	Examination Committee / Concerned Departments & Faculties
	3.	Result Publication & Analysis of Second Internal Examination	12 th		
	4.	Remedial Classes For Slow Learners (for one week)	13 th		
	5.	Third Internal Examination	16 th -21 st	M.Ed. First Semester	Examination Committee
	6.	Campus Prospectus Publication	16 th		RPC
7.	Classes Closing	20 th	BBS & B Ed., First & Second		
8.	SNPRC Biz-Management Release	23 rd			
9.	Computer Application Course (for one week)	23 rd	BBS Students	Dept. of Management	
10.	Result Publication & Analysis of Third Internal Examination	23 rd	M.Ed. First Semester	Examination Committee & Dept. of Nepali	
11.	SNPRC Journal –III Release	30 th		RPC	

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 Coordinator
 Internal Quality Assurance Committee

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 Chairperson
 Campus Management Committee